MICA KIDD ISLAND FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
August 23, 2023, 6:00 PM
6891 W Kidd Island Rd, Coeur d Alene, ID 83814

PRESENT:
Commissioner Mundt - lmundt@mkifire.com
Commissioner Hanson - dhanson@mkifire.com
Chief Matue - rmatue@mkifire.com
Secretary Baeumel – admin@mkifire.com

CALL TO ORDER

CHAIRMAN MUNDT called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

AMEND AGENDA - None

BUDGET HEARING

Open Public Hearing for the Fiscal Year 2023-2024 Budget

CHAIRMAN MUNDT opened the public hearing.

Discussion of Fiscal Year 2023-2024 Budget

Chief Matue and the Board reviewed the budget.

Public Comments - None

Close Public Hearing

The public hearing was closed.

Possible Approval of Fiscal Year 2023-2024 Budget – Resolution 2023-09 - Action Item

VICE CHAIRMAN HANSON moved to adopt the budget for 2023-2024 as submitted.
COMMISSIONER MUNDT 2nd.

Motion Carried

CONSENT CALENDAR – All Action Items

The Consent Calendar was presented for review as follows:

a. Approval of Regular Board Meeting of July 26 2023
b. Approval of Special Board Meeting of August 2 and August 8, 2023
c. Approval of Paid Bills Lists
d. Review of Financial Reports

CHAIRMAN MUNDT moved to approve the Consent Calendar as presented. **VICE CHAIRMAN HANSON** 2nd.

Motion Carried

CHIEF'S REPORT

As reported by Chief Matue.

OLD BUSINESS

a. **Levy Override – Discussion / Action Item**

The Board and Fire Chief discussed the levy increase. The Chief reviewed the proposed amounts and levy rates. Advertising was also considered. The Board agreed that it is very important to educate the public on how the levy increase would affect property taxes and fire insurance.

b. **Adopt Resolution 2023-07 for Levy Increase**

VICE CHAIRMAN Hanson moved to adopt $675,000 per Resolution 2023-07 to increase the base budget for the fiscal year beginning October 1, 2024. **CHAIRMAN MUNDT** 2nd.

Motion Carried

VICE CHAIRMAN Hanson moved to use Hawley Troxell as the legal team to get the levy increase on the November 7th ballot. **CHAIRMAN MUNDT** 2nd.

Motion Carried

NEW BUSINESS

a. **Adopt Resolution 2023-08 to Appoint Administrative Assistant as Secretary/Treasurer**

VICE CHAIRMAN Hanson moved to adopt RES2023-08 to nominate Brittany Baeumel as Treasurer. **CHAIRMAN MUNDT** 2nd.

Motion Carried

b. **Add Administrative Assistant to Mountain West Bank Account and LGIP Account**

VICE CHAIRMAN Hanson moved to add the Administrative Assistant to the Mountain West checking account and LGIP account. **CHAIRMAN MUNDT** 2nd.

Motion Carried

PUBLIC COMMENTARY - None

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

COMMISSIONER MUNDT appreciated the response for his wife. He would like to send a card to KCFR to thank them for their response.

ADJOURNMENT

COMMISSIONER MUNDT moved to adjourn the meeting, **VICE CHAIRMAN HANSON** 2nd.

Motion carried **18:32** P.M.

COMMISSIONER MUNDT reopened the meeting at 18:33.

COMMISSIONER MUNDT moved to adopt the MOU with Local 505 to extend the CBA which expires October 1st and open negotiations by December 1st. **VICE CHAIRMAN Hanson** 2nd.

Motion Carried

ADJOURNMENT

COMMISSIONER MUNDT moved to adjourn the meeting, **VICE CHAIRMAN HANSON** 2nd.

Motion carried **18:35** P.M.

LARRY MUNDT, Chairman

DANIEL HANSON, Vice Chairman

DOUG KINSEY, Commissioner

ATTEST BY: _____
Brittany Baeumel, Administrative Assistant

Mica Kidd Island Fire Protection District

Resolution No. 082323

ADOPTION OF FISCAL YEAR 2023-24 ANNUAL BUDGET

WHEREAS, Mica Kidd Island Fire District, hereinafter referred to as District, is a fire district organized under Title 31, Chapter 14, Idaho Code; and

WHEREAS, the District is authorized by Idaho Code §31-1422 (5) to approve the annual district budget by resolution of the board; and

WHEREAS, the District conducted a public hearing in accordance Idaho Code §31-1422 on August 29, 2018; and

NOW, THEREFORE, BE IT RESOLVED that the Mica Kidd Island Fire Protection District Board of Commissioners hereby resolves to:

1.) Adopt the attached budget.

PASSED AND ADOPTED on this 23rd day of August 2023, by the following vote:

Upon a motion to adopt the text of the foregoing resolution made by Commissioner

HANSON, seconded by Commissioner MUNDT, the following vote was recorded.

Commissioner Hanson: YES Commissioner Kinsey: YES

Commissioner Mundt: YES

Mica Kidd Island Fire Protection District
Board of Fire Commissioners

Larry Mundt
Larry Mundt, Chairman

ATTEST: Brittany Baeumel
Brittany Baeumel, Secretary/Treasurer

Mica Kidd Island Fire Protection

6891 W Kidd Island Rd, Coeur d Alene, ID 83814
Oct 1, 2023- Sept 30, 2024

Budget

General Fund - Operating Budget

	2023-2024 Budget
REVENUE	
4040 - Property Tax Revenue	430,114.00
4040.5 - Other County Taxes	6,600.00
4042 - State Sales Tax	15,000.00
4045 - Income form Sale of Equipment	
4050 - Impact Fees Revenue	8,000.00
4060 - KCEMSS Revenue	18,788.00
4061 - KCEMSS Equip / Training	$3,757.65
4150 - Misc Contributions	1,500.00
4160 - Retained Earnings	59,194.16
4170 - Interest Income	6,000.00
4190 - Reimburst Income / Dividends	800.00
Total Revenue	**549,753.81**
EXPENDITURES	
6000 - Administation Expense	
6010 - Advertising & Publishing	400.00
6015 - Public Relations	6,000.00
6025 - Office Supplies	900.00
6045 - Fire Prev - Comm Outreach	500.00
6055 - Station Supplies	2,000.00
6060 - Misc Services & Charges	100.00
6065 - Postage Expense	200.00
6075 - Dues, Subscript/Memberships	2,500.00
6076 - Impact Fees Expense	-
Total Administration Expenses	**$12,600.00**
6100 - Station Expenses	
6110 - Utilities	15,000.00
6120 - Building R & M	2,000.00
Total Station Expenses	**$17,000.00**

Mica Kidd Island Fire Protection

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Oct 1, 2023- Sept 30, 2024

Budget

General Fund - Operating Budget

	2023-2024 Budget
REVENUE	
6200 - Contractual Services	
6210 - Prof Services - Insurance	25,000.00
6220 - Prof Services - Legal	4,500.00
6230 - Prof Services - Acctg	9,000.00
6240 - Prof Services - Contracts	3,200.00
6260 - Prof Services - Rent	950.00
Total Contractual Services	**$42,650.00**
6300 - Fleet Expenses	
6305 - Vehicle R & M	20,000.00
6330 - Fuel	10,000.00
Total Fleet Expenses	**$30,000.00**
6410 - Fire Battalion Expenses	
6410 - Alerting & Reporting	3,000.00
6420 - Personal Protective Equipment	1,000.00
6440 - Personal Training	500.00
6450 - Recognitions & Awards	4,000.00
6455 - Immunizations	300.00
6460 - Uniform Expense	4,000.00
6480 - Travel & Meetings	1,500.00
6490 - Rehab	250.00
Total Fire Battalion Expenses	**$14,550.00**
6500 - Equipment Expenses	
6525 - Information System	
6530 - Fire Equipment	5,000.00
6540 - Equipment R & M	1,500.00
Total Equipment Expenses	**$6,500.00**
6600 - EMS	
6630 - KCEMSS Supplies / Trng	3,757.65
Total EMS Expense	**$3,757.65**
6700 - Communication Expense	
6710 - Comm Equip R & M	500.00
6720 - Comm Equip Purchase	10,000.00
Total Communication Expense	**$10,500.00**

Mica Kidd Island Fire Protection

6891 W Kidd Island Rd, Coeur d Alene, ID 83814
Oct 1, 2023- Sept 30, 2024

Budget

General Fund - Operating Budget

	2023-2024 Budget
REVENUE	
6800 - Capital Improvement	
6810 - Capital Equipment	
6815 - Equip & Improv under 5,000	1,500.00
6850 - Capital Facilities	
6860 - Operational Reserve Fund	
Total Capital Improvement	**$1,500.00**
6900 - Payroll Expense	
6920 - Medical Insurance	60,379.56
6935 - Worker's Compensation	9,612.76
6940 - PERSI	33,702.77
6955 - New Hire Expense	1,000.00
6959 - Chief Wages	84,000.00
6960 - Full Time Wages	160,168.73
6961 - Overtime	10,000.00
6962 - Partime Wages	26,676.00
6970 - FICA Taxes	21,484.62
6980 - ID Unemployment	971.72
Total Payroll Expense	**$407,996.16**
7000 - Information Systems	
7010 - IT Services	500.00
7020 - Computer R & M	1,200.00
7030 - Subscriptions & Software	1,000.00
Total Information Systems	**$2,700.00**
Total Expenditures	**$549,753.81**
Net Income/Loss	**$0.00**